

BUSINESS AFFAIRS AND HUMAN RESOURCES
MARCH 7–8, 2002

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INSTITUTION / AGENCY AGENDA

SUBJECT

Institution / agency agenda items detailed on the following pages:

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	System Report		

BACKGROUND

Items submitted for review and approval according to Board Policy.

DISCUSSION

Review Institution / Agency Agenda items.

IMPACT

Review Institution / Agency Agenda items.

STAFF COMMENTS

Review and approve as appropriate.

BOARD ACTION

A motion to approve the Institution / Agency Agenda as presented in TAB 2 for Boise State University, Idaho State University, University of Idaho, and Idaho Public Television.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY

Position Title:	Director, Developmental Mathematics
Type of Position:	Professional Staff
FTE:	1.0
Term of Appointment:	10 month
Effective Date:	June 1, 2002
Salary Range:	\$40,000
Funding Source:	Local Funds
Area/Department of Assignment:	Mathematics Department
Description of Duties and Responsibilities:	Oversee the conversion of the courses MATH 25, Basic Algebra, and MATH 108, Intermediate Algebra, to a lab-based instructional model using the internet and supported by tutoring center.
Justification for the Position:	Restructuring of two mathematics courses to a new instructional model is projected to provided greater student success.

Position Title:	Security Officer, Senior (2 positions)
Type of Position:	Classified
FTE:	.25
Term of Appointment:	12 month
Effective Date:	March 15, 2002
Salary Range:	\$6,214 to \$7,165
Funding Source:	Local
Area/Department of Assignment:	Campus Safety
Description of Duties and Responsibilities:	Housing security for on-campus housing units.
Justification for the Position:	From a 9 month position to a 12 month position to allow coverage in the summertime for summer camps and resident halls situated along the Boise River and the Greenbelt.

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INSTITUTION / AGENCY AGENDA
BOISE STATE UNIVERSITY continued

James Girvan, Dean, College of Health Sciences

FTE: 1.0

Term of Appointment: 12 month

Effective Date: June 23, 2002

Annual Salary: \$102,045

Funding Source: Appropriated

Area/Department of Assignment: College of Health Sciences

Justification: Internal search resulted in unanimous recommendation for employment of Dr. Girvan who was the Associate Dean, College of Health Sciences.

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INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY

Position Title: Associate Geographic Information Systems (GIS) Director
Type of Position: Non-Classified
FTE: 1.0
Term of Appointment: 12 month
Effective Date: June 1, 2002
Salary Range: \$40,000.00
Funding Source: Grant Funds
Area/Department of Assignment: GIS Training and Research Center
Duties and Responsibilities: Manage and coordinate activities of technical staff, including geo-spatial research and database design projects; participate in geotechnologies program development and implementation; instruct undergraduate and graduate courses; pursue external funding; assist with activities in the GIS Center.

Justification for the Position: With the introduction of the GIS Program in Idaho Falls and the growth of the Pocatello GIS Center, this position will provide the support needed to ensure quality program offerings, student education, and continued public service and outreach.

Position Title: Assistant TRIO Director
Type of Position: Non-Classified
FTE: 1.0
Term of Appointment: 12 month
Effective Date: July 1, 2002
Salary Range: \$44,820.00
Funding Source: Grant Funds
Area/Department of Assignment: TRIO Student Services
Duties and Responsibilities: Assist and coordinate three federal TRIO programs and provide daily supervision and monitoring of program operation.

Justification for the Position: To provide administrative support for the TRIO programs.

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INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY continued

Position Title: TRIO Technology Advisor
Type of Position: Non-Classified
FTE: 1.0
Term of Appointment: 12 month
Effective Date: March 11, 2002
Salary Range: \$31,824.00
Funding Source: Grant Funds
Area/Department of Assignment: TRIO Student Services
Duties and Responsibilities: Develop and deliver technology resources to target area low income and first generation students and parents.
Justification for the Position: To provide support to develop and provide technology resources to eligible participants.

Position Title: Dental Assistant
Type of Position: Classified
FTE: .60
Term of Appointment: 12 month
Effective Date: March 11, 2002
Salary Range: \$12,866.40
Funding Source: Local Funds
Area/Department of Assignment: Dental Sciences
Duties and Responsibilities: Perform fundamental and expanded duties assisting a licensed dentist, perform clerical functions associated with a dental office, perform related work.
Justification for the Position: Per accreditation standards, to provide additional support to assist dental residents.

Position Title: Office Specialist II
Type of Position: Classified
FTE: 1.0
Term of Appointment: 12 month
Effective Date: March 11, 2002
Salary Range: \$19,073.60
Funding Source: Local Funds
Area/Department of Assignment: Institute of Rural Health
Duties and Responsibilities: Perform general office duties including scheduling appointments, meetings, and making travel arrangements.
Justification for the Position: To provide additional clerical support for the Institute of Rural Health in the Boise area.

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INSTITUTION / AGENCY AGENDA
IDAHO STATE UNIVERSITY continued

Position Title:	Laboratory Technician
Type of Position:	Classified
FTE:	1.0
Term of Appointment:	12 month
Effective Date:	April 1, 2002
Salary Range:	\$19,073.60
Funding Source:	Grant Funds
Area/Department of Assignment:	Molecular Research Core Facility
Duties and Responsibilities:	Perform tasks associated with DNA sequencing and genotyping in support of faculty and student research.
Justification for the Position:	To provide support for the NIH Biomedical Research Initiative Grant awarded to the Idaho University Consortium to promote and enhance biomedically-oriented research and education at the state's principle institutions of higher education.

Blacker, Paul B. – Professor	
FTE/Term:	1.0/12 months
Department:	Office of Research
Proposed Annual Salary:	\$120,016.00
Effective Date:	January 10, 2002
Funding Source:	This is an interpersonnel assignment to the Defense Threat Reduction Agency (DTRA). Total funding is provided by the U.S. Department of Defense for research to enhance security within the United States.

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INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO

Position Title:	Parking Attendant
Type of Position:	Classified
FTE:	1.0
Term of Appointment:	12 months
Effective Date:	April 1, 2002
Salary Range:	\$18,158.40
Funding Source:	Non-appropriated funds
Area/Department of Assignment:	Parking Services
Description of Duties and Responsibilities:	Responsible for ensuring vehicles are parked in authorized spaces
Justification for the Position:	New position

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION

To: State Board of Education
Fr: Peter W. Morrill, General Manager
Dt: February 12, 2002
Re: System Report

IdahoPTV Submits Digital Television Federal Funding Grant, Page 2

Brief Overview Of Legislative Activity, Page 2

Festival 2002 Begins Saturday, March 2 On Idaho Public Television, Page 3

DIALOGUE Looks At Initiative To Change Leadership At Idaho Department Of Fish
And Game, Page 3

OUTDOOR IDAHO Profiles “The Frank Church Wilderness”, Page 3

IdahoPTV Seeks Young Writers For Reading Rainbow Contest, Page 5

DIALOGUE Guests Delve Into Rural Economic Development, Page 6

OUTDOOR IDAHO Series Is Distributed Nationally, Page 6

DIALOGUE FOR KIDS Explores The Brain, Page 7

Idaho Students Appear Statewide On ZOOM For Volunteer Projects, Page 8

NAMI Honors IdahoPTV’s IN OUR OWN VOICE: LIVING WITH MENTAL
ILLNESS, Page 8

Additional Honors For IdahoPTV Productions, Page 9

IdahoPTV Celebrates Black History Month With Several Programs Honoring Black
Heritage, Page 10

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION continued
PAGE 2

IDAHOPTV SUBMITS DIGITAL TELEVISION FEDERAL FUNDING GRANT

On February 1, 2002, Idaho Public Television submitted to the U.S. Department of Commerce's NTIA/PTFP (Public Telecommunications Facilities Program) a grant application for matching funds to acquire equipment for Twin Falls required to meet the federally mandated transition to digital television (DTV) in 2003. Grant awards will be announced in late September 2002.

The grant request matching federal funds total \$566,400. Over the last three months, our staff has worked on the highly detailed (124 pages), competitive grant application for matching funds from a pool that is expected to be \$46 million.

This past fall, Idaho Public Television was the recipient of a grant totaling \$881,031, which matched the \$6.2 million appropriated by the 2001 Legislature. There were 251 applications from both public TV and radio stations for replacement of both analog and digital infrastructure totaling \$168 million dollars in total funds requested. The funding pool was \$35 million.

This year, we are requesting required matching funds for digital television transmission facilities from the Legislature totaling \$533,500, which will serve the Twin Falls area. The F.C.C. deadline for public television stations nationwide to be transmitting on assigned digital channels is May 1, 2003.

BRIEF OVERVIEW OF LEGISLATIVE ACTIVITY

In recent weeks, there has been a flurry of legislative-related activities regarding Idaho Public Television. Here is a brief overview:

- On Friday, January 25, Idaho Public Television presented our budget request to the Joint Finance and Appropriations Committee.

- On Monday, January 28, Idaho Public Television participated in the ITRMC Technology Fair on the 4th floor of the Idaho Capitol demonstrating digital television.

- During the day on Friday, February 8, Idaho Public Television demonstrated initial digital television service live on the 3rd floor of the Idaho Capitol. Demonstrations included a digital television signal being displayed on a high definition monitor and on an analog television set. Content included both high definition and multi-cast standard definition digital programming.

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION continued
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FESTIVAL 2002 BEGINS SATURDAY, MARCH 2 ON IDAHO PUBLIC TELEVISION

Major Annual On-Air Fund Raiser is March 2-17.

Sights and sounds of Idaho and the world come to televisions statewide during FESTIVAL 2002, which begins March 2 (Saturday), on Idaho Public Television.

“With 59 percent of Idaho Public Television's operating budget dependent upon private contributions and FESTIVAL being the single largest fundraising event of the year, the success of this campaign is critical,” says IdahoPTV Marketing Director Nancy Viano. “Money raised during FESTIVAL helps pay for acquisition and production of programming that is seen throughout the year.”

“Along with FESTIVAL being a celebration of the programming viewers enjoy, it is also our most visible effort to attract new members. Broadening the base of support is particularly important this year, as we strive to ensure the vitality of this valuable statewide resource during these difficult economic times,” Viano says.

DIALOGUE LOOKS AT INITIATIVE TO CHANGE LEADERSHIP AT IDAHO DEPARTMENT OF FISH AND GAME

— Aired Thursday, February 14 at 8:30/7:30 p.m. MT/PT

— Repeated Sunday, February 17 at 5:30/4:30 p.m. MT/PT

Last month's resignation by Idaho Department of Fish and Game director Rod Sando sparked outrage by a number of Idaho's hunters, anglers, and wildlife groups. The Idaho Wildlife Federation is proposing an initiative to change the way the Department of Fish and Game is overseen. On February 14, DIALOGUE host Joan Cartan-Hansen was joined by Jack Fisher, president of the Idaho Wildlife Federation; Richard Meiers, a former Fish and Game Commissioner; and Roger Phillips, a reporter at the Idaho Statesman to discuss the issues.

OUTDOOR IDAHO PROFILES “THE FRANK CHURCH WILDERNESS”

“For the countless thousands who will enter and enjoy the River of No Return Wilderness, it will open their eyes like an Idaho sunrise on a summer morning.”

— Frank Church

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IDAHO PUBLIC TELEVISION continued
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The 2.3 million acre expanse of the Frank Church River of No Return Wilderness in Central Idaho was the larger-than-life subject of the newest OUTDOOR IDAHO program on Idaho Public Television.

The episode, called “The Frank Church Wilderness,” aired Thursday, February 14 at 8:30/7:30 p.m. MT/PT and repeated Saturday, February 17 at 6:00/5:00 p.m. MT/PT.

The wilderness designation of the area that includes the free-running Salmon River, mountains, forests, and unparalleled vistas is said to have had its beginnings around a campfire at Big Creek in 1927. Boise Payette Lumber company executive Harry Shellworth suggests to friends he invited on a camping trip that this part of Idaho should be saved from development. His friends, including Idaho Gov. H. Clarence Baldrige, agreed. In 1980, Idaho Senator Frank Church successfully argued for Congress to set aside what he called, “the crown jewel of the National Wilderness system.”

Today, the area is America’s wildest classroom where the University of Idaho maintains a field station at Taylor Ranch, one of the oldest homesteads within the boundaries. Students conduct biological research and instructors teach backcountry skills.

Holly Akenson, who with her husband, Jim, lives at Taylor Ranch year around, says: “For me, teaching is sharing what I know, sharing the techniques and knowledge and encouraging others to pursue their passions.”

Because the classroom is in a Wilderness, some of those techniques are how to do work tasks in a traditional manner without power tools. Students not only experience a way of life but have a largely untouched natural laboratory to learn about whole ecosystems.

Josh Holloway spent a summer studying bears there. “It’s really valuable because this is essentially a whole system that has not been altered and you can actually study the plants and the animals the way in theory, it should be,” he said.

In another part of the wilderness, professional biologists follow wolf recovery in the area. They have help from practitioners of one of humankind’s oldest skills, tracking.

“They’re (biologists) keeping track of the wolves through radio telemetry and we’re keeping track of the wolves by being on the ground,” says Keith Marshall, Wilderness Awareness School instructor.

To culminate the journey, OUTDOOR IDAHO goes along for a llama pack trip into the heart of the wilderness. One participant called the experience, “about as close to heaven as you can get.”

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IDAHO PUBLIC TELEVISION continued
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More stories, quotes and information about OUTDOOR IDAHO “The Frank Church Wilderness” are at the IdahoPTV Web site (www.idahoptv.org).

IDAHOPTV SEEKS YOUNG WRITERS FOR READING RAINBOW CONTEST

Returning to inspire children to write and illustrate their own stories is READING RAINBOW’s annual Young Writers and Illustrators Contest. The eighth annual contest is open to students statewide in kindergarten through third grade.

Each story and its illustrations will be judged first in Idaho at Idaho Public Television stations in KAID (Boise), KISU (Pocatello), or KUID (Moscow). Winners in Idaho will advance to the national finals where entries compete for computers, books, and other prizes.

To enter:

Pick up an official entry form and rules at any public library or from IdahoPTV’s Web site (idahoptv.org/kids). Last year’s winning stories are also posted on the Web site.

Stories must be received by entrant’s nearby IdahoPTV station by March 29, 2002.

Each entry must meet the following criteria:

Contain at least five colored illustrations.

Text should be clearly printed or typewritten on one side of paper. (An adult may type or print a child’s manuscript, or may take dictation from children who cannot write.)

Stories’ length should be:

50-200 words for kindergarten and first grade entries.

100-350 words for second and third grade entries.

Include the signature of a sponsoring teacher/parent on each entry.

Include a parent’s/guardian’s signature granting permission to use the entry for promotional purposes.

Entries are judged on originality, creative expression, storytelling and integration of story illustrations. READING RAINBOW is hosted by LaVar Burton and airs on IdahoPTV weekdays at 2:30/1:30 p.m. MT/PT.

Last year, Idaho children submitted 841 stories. Sample the winning stories from last year’s contest at idahoptv.org/kids on the IdahoPTV Web site.

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IDAHO PUBLIC TELEVISION continued
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DIALOGUE GUESTS DELVE INTO RURAL ECONOMIC DEVELOPMENT

—Aired Thursday, February 7 at 8:30/7:30 p.m. MT/PT
—Repeated Sunday, February 10 at 5:30/4:30 p.m. MT/PT

On February 7, DIALOGUE examined issues connected to rural economic development throughout the state.

DIALOGUE host Joan Cartan-Hansen was joined by Greg Seibert, Idaho Department of Commerce, and Chris Hertz, INEEL Economic Development Director.

Seibert and Hertz discussed efforts to bring jobs to rural Idaho, how to create jobs, how technology plays a role, and how existing Idaho businesses can be involved.

“These efforts may include technology but it is only part of the solution,” Cartan-Hansen says.

The group took phone calls from viewers on a toll free line.

The DIALOGUE discussion aired in conjunction with a special about the ups and downs of a rural Oregon town that attempts to ride the dot.com bubble to success. OREGON STORY: RURAL.COM aired Wednesday (February 6) at 7:00 p.m. MT/PT and chronicles the town of Halfway. The rural community has struggled to stay afloat after the collapse of one industry after another: gold mining, logging, fishing, and dam building. In December 1999 representatives from a Pennsylvania dot.com offered the town \$110,000 to change its name to half.com. The town agreed but a few months into the deal, the company is bought out and the agreement crumbled. The program follows the first year of the high-priced publicity stunt.

OUTDOOR IDAHO SERIES IS DISTRIBUTED NATIONALLY

Beginning on Saturday, April 20, 2002, twenty-six episodes of OUTDOOR IDAHO will be distributed nationally by the National Educational Telecommunications Association to public television member stations nationwide.

The series program description reads:

OUTDOOR IDAHO celebrates the wonders of the magnificent and rugged American West. Shot entirely on location, OUTDOOR IDAHO explores the beauty, the drama, and the science of nature, while examining the significant environmental and resource issues

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION *continued*
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facing the West. This half-hour series has been honored with more than one hundred national and regional awards, including Gold Medals from the New York Film Festival and the Houston Worldfest International Film Festival, Golden Eagle CINEs, and four Emmys. It is hosted by IdahoPTV producer Bruce Reichert. Since its inception in 1983, it has earned a reputation for fairness, in-depth coverage, and quality television.

Episodes to be distributed include: FIRELINE, DESERT THERAPY, OWYHEE CANYONLANDS, THE CCC IN IDAHO, and IDAHO TRIBES AND THE ENVIRONMENT.

We will share information regarding the number of stations which choose to air the series when it becomes available.

DIALOGUE FOR KIDS EXPLORES THE BRAIN

The brain — how it works, why it works like it does, and what it does — was examined on DIALOGUE FOR KIDS in February.

Students across Idaho were able to ask questions of experts Amy Amarello, a psychologist, and David Bettis, a neurologist. The two experts joined DIALOGUE FOR KIDS host Joan Cartan Hansen on the live program, February 12 (Tuesday) at 2:00/1:00 p.m. MT/PT.

Among the topics Amarello and Bettis discussed were how the brain works, how memory works, and why people dream.

This DIALOGUE FOR KIDS subject aired in conjunction with the PBS national series SECRET LIFE OF THE BRAIN, which aired Tuesdays in early February at 8:00 p.m. MT/PT. The series highlighted new scientific work that gives insight into how the brain works throughout the human lifespan, from infancy through adulthood.

Cartan-Hansen and her guests took calls from students statewide on a toll-free line: 1-800-973 9800 during the live telecast. The program also was audio- and video-streamed live on the Web and will remain available in the DIALOGUE FOR KIDS archive on the IdahoPTV Web site (www.idahoptv.org). Questions were sent by e-mail (Dialogue4Kids@idptv.pbs.org) or by FAX in advance of air time (208-373-7245).

The companion Web site for the program (idahoptv.org/dialogue4kids) included information on the guests and additional resources and information about the topic.

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IDAHO PUBLIC TELEVISION continued
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This is the third full season for the show and this year's topics have come from teacher suggestions across the state. Other topics this season include: dinosaurs, astronomy, electricity, desert habitat, rocks and minerals, and weather.

DIALOGUE FOR KIDS, produced by IdahoPTV, airs the second Tuesday of the month throughout the school year. The show connects scientists and technical experts with students throughout Idaho.

IDAHO STUDENTS APPEAR STATEWIDE ON ZOOM FOR VOLUNTEER PROJECTS

Beginning in January on Fridays, 20 student volunteer projects will be featured on the national PBS series ZOOM, as part of a local-national project, "Zoom Into Action." Each state that is part of the national project features local students who organize and participate in a variety of volunteer projects in that state. Each Friday, IdahoPTV's "Zoom Into Action" segment highlights different Idaho students and their projects.

IdahoPTV and students from the University of Idaho School of Communications produced the segments and selected which projects to highlight. Each Friday, from January 25 through June 7, twenty projects by Idaho children will be recognized statewide. Last year, two girls from Lake Hazel Middle School in Boise were featured on the national ZOOM for their project which collected pennies to buy stuffed animals for boys and girls who had lost homes due to fire.

NAMI HONORS IDAHOPTV'S IN OUR OWN VOICE: LIVING WITH MENTAL ILLNESS

Arlington, Virginia—The National Alliance for the Mentally Ill (NAMI) has named one of its premiere education programs—in which consumers with mental illnesses speak directly to community audiences about their experiences with brain disorders, treatment and recovery—in honor of In Our Own Voice, a documentary produced independently by Idaho Public Television (IDPTV) with funding from the Idaho Department of Health & Welfare.

The IDPTV documentary includes interviews with NAMI Idaho members and received NAMI's national media award for outstanding public education in 2001. It currently is a finalist in the New York Festival and has been made available to other PBS stations nationwide. For more information, see www.idahoptv.org/productions/ownvoice.

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INSTITUTION/AGENCY AGENDA
IDAHO PUBLIC TELEVISION continued
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“We are pleased to honor Idaho’s contribution to public education by renaming NAMI’s Living With Schizophrenia & Other Mental Illnesses program after the documentary that has become a model for NAMI’s 1200 state and local affiliates,” said NAMI executive director Richard C. Birkel, Ph.D.

“The new name emphasizes the consumer-led nature of the program and more accurately reflects its current focus on all mental illnesses. It also is an appropriate way to honor the inherent dignity and courage of people who actually struggle with mental illnesses as part of their life experience and are the backbone of NAMI’s campaign to end discrimination and build partnerships for recovery in every community throughout the country.”

Funded by an unrestricted educational grant from Eli Lilly & Co., In Our Own Voice: Living With Mental Illnesses currently operates in ten states: Alaska, Arizona, California, Indiana, Maryland, Michigan, Minnesota, Missouri, Nebraska, and South Dakota, as well as local communities in New York, Oregon, and Texas. NAMI hopes to double the number over the next year.

In 2001, the program trained more than 100 individuals with mental illnesses to serve as presenters. Almost 500 presentations were made to approximately 8,000 community leaders. Audiences included Lions and Kiwanis Clubs, faith communities, legislators, police, doctors, nurses, social workers, teachers, and students.

Presentations to other consumers, often made in hospitals, group homes, and day programs, help people with mental illnesses learn to cope with disorders and to begin reclaiming their lives. As presenters, consumers also receive an opportunity to regain self-confidence, self-esteem and some income while serving as role models in their communities. The program also serves as a gateway to other NAMI programs, including the organization’s 12-week Family-to-Family curriculum.

“Too many times, people recovering from mental illness are confronted by stigma,” Birkel said. “In Our Own Voice: Living With Mental Illness provides the kind of dialogue that can change minds, one person at a time. It is an important part of NAMI’s vision for the future.”

ADDITIONAL HONORS FOR IDAHOPTV PRODUCTIONS

IN OUR OWN VOICE, Finalist, Health and Medical Information, The New York Festivals

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OUTDOOR IDAHO: DOWN ON THE FARM, Golden Eagle, Economic Development and Agriculture, Council on International Non-theatrical Events (CINE)

IDAHOPTV CELEBRATES BLACK HISTORY MONTH WITH SEVERAL PROGRAMS HONORING BLACK HERITAGE

Several special documentaries on Idaho Public Television honor historical black figures in rights movements and music for Black History Month in February.

In the musical world, black history is vital to the development of American music. Documentaries honor the works and achievements of: reggae artist Bob Marley; jazz pianist during the Harlem Renaissance, Willie “The Lion” Smith; and Detroit blues pianist Abie “Boogaloo” Ames.

Far more important than African Americans’ musical contributions are their efforts in human rights. Among those activists featured are Reverend Hosea Williams; 12-year-old Nkosi Johnson, who speaks out for AIDS orphans; Huey P. Newton of the Black Panther Party; and Ralph Ellison for his landmark novel Invisible Man.

Historically, African Americans have a tragic and triumphant story to tell. Captain Bill Pinkney sets sail to retrace the Middle Passage slave-trade routes; Quaker Abolitionist Thomas Garrett and anti-slavery activist Williams Still develop and operate the Underground Railroad; and those African American soldiers who fought in World War II are honored.

These and other programs are among the highlights during Black History Month on Idaho Public Television. A complete listing of all Black History Month programs and their air times are available at idahoptv.org.

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INSTITUTION / AGENCY AGENDA
IDAHO PUBLIC TELEVISION

STAFF REDUCTION AUTHORIZATION HEARING

SUBJECT

IPTV is seeking authority to implement a reduction in force due to financial exigency.

BACKGROUND

IPTV is requesting that the Board authorize a reduction in force due to financial exigency, pursuant to Board Policy Section II.N. Peter Morrill will be presenting evidence in support of the request, showing the existence of a demonstrably bona fide financial crisis that adversely affects IPTV. Other IPTV employees may also wish to testify to this matter.

IMPACT

A declaration of financial exigency by the Board will enable IPTV to take the reductions in force deemed necessary by its chief executive officer, and as required by JFAC's budget appropriation. IPTV is required to eliminate certain positions as a result of JFAC's budget appropriation, and due to the most recent budget holdback.

STAFF COMMENTS

IPTV is required to reduce its staff due to the most recent budget holdback, and by JFAC's budget appropriation for FY03.

BOARD ACTION

A motion to declare a state of financial exigency on behalf of IPTV, and to approve a resolution authorizing IPTV to implement a reduction in force.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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INSTITUTION / AGENCY AGENDA

SUBJECT

Changes to Section II, Human Resources, relating to contracts for nonclassified employees and staff reductions.

BACKGROUND

The current policies and procedures relating to nonclassified employees and staff reductions are not flexible enough to adjust to changing economic circumstances. The proposed changes to the Governing Policies and Procedures are located in sections F and N. (proposed changes will be sent under separate cover)

Currently, nonclassified employees are subject to an employment contract for no longer than one year. To provide more flexibility to the agencies, institutions, school and office, the proposed changes to Section F would eliminate the requirement for an employment contract. Instead, nonclassified employees would serve at the pleasure of the chief executive officer as an “at-will” employee. The institutions and the School for the Deaf and Blind would be able to, but would not be required, to use employment contracts for their employees.

The current staff reduction policies and procedures in Section N require that the Board declare financial exigency prior to a reduction in force. The current policies are confusing and cumbersome, and in some places conflict with state regulations. The proposed changes are an attempt to streamline the reduction approval process, and provide clear procedures for reductions involving classified employees, nonclassified employees, and faculty members.

Staff will work with the chief executive officers between first and final reading to ensure that the changes are workable.

IMPACT

The proposed changes would enable the Board-governed entities with the flexibility required for the next fiscal year.

STAFF COMMENTS

Board entities should be equipped with the flexibility to hire at-will employees, and need clear procedures relating to staff reductions.

BOARD ACTION

A motion to approve for first reading the changes to Section II, Human Resources, Sections F and N.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
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